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BASUNDHARA TEACHERS' TRAINING COLLEGE (A UNIT OF NORTH BIHAR EDUCATIONAL TRUST)

RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR.U.S.ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

SYLLABUS

Computer Skill Development Programme

1. Introduction Of Computer
Basic Knowledge
2. Types of Computer
3. Parts of Computer
4. Input and Output Devices
 - ❖ CPU
 - ❖ HARD-DISK
 - ❖ MOUSE
 - ❖ KEYBOARD
 - ❖ MONITOR ETC.
5. Hardware and Software
Function
6. Storage Device
 - ❖ CD/DVD
 - ❖ PEN DRIVE
 - ❖ INTERNAL MEMORY
7. Creating Sending and Receiving Email

Attendance Policy:-

Attendance is taken every class session. To appear in the certification Exam each student ensures minimum 75% attendance.